FREMONT COMMUNITY RECREATION AUTHORITY

REGULAR MEETING MINUTES

August 21, 2025

1. The meeting was called to order at 7:00 p.m. by Bryan Kolk.

Present: Board members Brian Hettinger, William Kunnen, Will Prewitt, Christina Yuhasz,

Bryan Kolk, Scott Frody, Steve Christofferson and Kris Carpenter.

Absent: Sandy Siegel

2. Approval of meeting agenda:

Motion by Hettinger/Christofferson to approve the August meeting agenda. Motion carried.

3. Approval of meeting minutes:

Motion by Hettinger/Prewitt to approve July 17, 2025 Minutes, as presented. Motion carried.

4. Public Comments on agenda items:

Aaron Frick from Redeemed Roofing about the condition of the pool roof. It is an old roof and the membrane is starting to shrink, adhesive is pulling loose, and insulation board is curling. He felt it should be on the one year plan for redoing entire roof.

5. Treasurer’s Report:

Treasurer’s Report for July was presented with notable revenues and expenses.

**Revenue** **Expenses**

Notable Contributions 12,976.50 Contracted Staff 368.63

Tax Revenue 872.78 Payroll Expenses 14,287.32

Tenant Lease 4,875.00 Operating Expenses 39,162.13

Rental Space 4,979.85

Interest 0.00 \_\_\_\_\_\_\_\_

**Total** 23,704.13 53,818.08

Motion by Carpenter/Hettinger to accept the July Treasurer’s Report. Motion carried.

6. Accounts Payable Register:

Accounts Payable report was presented:

Following are our balances for our various accounts as of August 18, 2025.

Checking: $ 174,304.36

Reserve: $ 66,046.07

Total $ 240,350.43

Transaction list for July was presented and it was noted the debit card use should be presented and approved. Motion by Hettinger/Christofferson to pay all listed bills of $12,008.20, expected payroll of $15,000.00, and expected invoices from DTE. Motion carried.

Motion by Hettinger/Christofferson to pay DTE and Consumers energy bills as received to make due date and avoid late fee penalty. Motion Carried.

7. New Business

Discussed outside Pickleball courts condition. There are cracks starting to appear in some of the courts. Henning Park had patching done which cost around $3,000 to $4,000 (just patching it was not successful in the larger cracks). Frody will investigate contractor that did that job. NCPC provided recent quotations for the entire courts to be resurfaced between $24k - $37k. Frody to discuss with NCPC updating quotations moving forward and action plan for 2026. Discussed potential grant that could be applied for also.

8. Old Business

1. Discussed better signage for the FCRA streetside address. A letter from the City may be required for a monument sign. The Director will check with Lakeshore Sign.
2. By-laws were presented and will be reviewed at our next meeting.

9. Director’s Report:

1. New fitness equipment is equipment is coming in.
2. New pool cleaner is working out very well. The old one will be kept as a back-up.
3. Repaired flooding to concession area, repaired toilets, and new drinking fountain was installed.
4. Collaborations with Camp Newaygo, the Y, and the Fremont Library are being done for strengthening programs.
5. The Rec Center is hosting special events and getting Christmas reservations.

10. Committee Reports:

1. Personnel Committee: Hettinger. No changes.
   1. Director’s six month review is next month. Board members will be asked to respond.
2. Marketing Committee: Frody discussed 501(c)(3) status and next steps. Board would like to continue this effort. Frody to continue to investigate similar entities (rec authorities, non-profits) and propose to the board next steps.
3. Facilities Committee: Hettinger, Prewitt. Prewitt has made minor repairs to roof in the past and didn’t feel that it was in that bad of condition. The board will still continue to make planned repairs to the roof. Also, the new drinking fountain had been installed.

D. Executive Committee: Yuhasz presented updated By-laws to review.

1. Closed Session: None

13. Next meeting September 18, 2025

14. Motion by Hettinger/Yuhasz to adjourn meeting. Meeting adjourned at 8:42 p.m.

William Kunnen

FCRA Secretary

Public: Jon Osborne and Aaron Frick